



Letter of Invitation

REQUEST FOR PROPOSAL

SELECTION OF CONSULTANT TO DESIGN AND DEVELOP THE MOBILE AND WEB APP FOR TANTRADE ON THE BASIS OF PARTNERSHIP AGREEMENT

Date: 15th February, 2019

1. Tanzania Trade Development Authority (TanTrade) has set aside funds during the Financial Year 2018/2019 of which part of the proceeds of the fund will be used to cover eligible payment under the contract for the Provision of Consultancy Services to Design and Develop a Mobile and Web App, to serve as advertisement platform, means of online communication and dissemination of information to stakeholders on the basis of Partnership Agreement.
2. TanTrade now invites Proposals from eligible Consultants for the Provision of Consultancy Services to Design and Develop the Mobile and Web App, to serve as advertisement platform, means of online communication and dissemination of information to stakeholders on the basis of Partnership Agreement.
3. Tendering will be conducted through National Competitive Selection procedures specified in the Public Procurement Regulations, 2013 – Government Notice No. 446 as amended in 2016, and are open to all Tenderers as defined in the Regulations.
4. Interested eligible Consultants may obtain further information from and inspect the Tendering Documents at the *PMU Office, TanTrade Head Office, Mwl J.K Nyerere Trade Fair Ground, Kilwa Road, Dar es Salaam* from 8.00am to 4.00pm on Mondays to Fridays inclusive except on public holidays.
5. A complete set of Tendering Document(s) in English may be collected by interested Tenderers upon payment of a non-refundable fee of Tshs 50,000.00 (Fifty Thousand only), and submission of a Bank Slip from:
Bank Name: National Microfinance Bank (NMB);
Account Name: Tanzania Trade Development Authority;
Account Number: 20110013563
6. All Proposals must be accompanied by a Proposal Securing Declaration in the format provided in the Tender document.

7. All Proposals must be accompanied by a Specific Power of Attorney for the Tender.
8. The Proposals shall remain valid for the period of 120 days after the deadline for submission.
9. All Proposals in one original and one copy properly filled in, and enclosed in plain envelope, clearly marked "Proposal for Consultancy Services to Design and Develop the Mobile and Web App for TanTrade on the basis of Partnership project", must be submitted to the address below on or before **12th March 2019 at 10.00am.**
10. Late Tenders, Portion of Tenders, Electronic Tenders, Tenders not received, Tenders not opened and not read out in public at the tender opening ceremony shall not be accepted for evaluation irrespective of the circumstances.

Yours sincerely,

**Director General,
Tanzania Trade Development Authority,
MwNyerere Trade Fair Ground,
P.o Box 5402,
Dar Es Salaam.**

